



# COMMISSION REGULAR MEETING AGENDA

March 22, 2022

To be held in virtually via MS Teams in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamations 20-05 and 20-28 et seq. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954, (833) 209-2690, and Conference ID 998 109 227#

## ORDER OF BUSINESS

10:30 a.m.

### 1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

### 4. SPECIAL ORDERS OF THE DAY

4a. Annual Executive Director Performance Review (**no enclosure**)

### 5. EXECUTIVE DIRECTOR'S REPORT

### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**DUE TO SENATE CONCURRENT RESOLUTION 8402 AND THE GOVERNOR'S PROCLAMATION 20-28** there will be no physical location for this meeting and the

**PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of March 22, 2022. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, March 22, 2022. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

**8. CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

- 8a. Approval of Minutes of the Special Meeting of December 14, 2020, and the Regular Meeting of March 8, 2022 (**no enclosure**)
- 8b. Authorization for the Executive Director to Proceed with the Construction of the Fishermen’s Terminal ADA Compliance Project in the Amount of \$850,000. (CIP #C801198) (**memo and presentation enclosed**)
- 8c. Authorization for the Executive Director to Advertise, Award and Execute a Contract with a Wellbeing Vendor to Provide Strategic Insight, a Robust Technology Solution, and Access to a Diverse Selection of Wellness Content for the Port of Seattle’s Employee Benefit Program for up to 10 years in an Amount Not-to-Exceed \$1,250,000. (**memo enclosed**)
- 8d. Authorization for the Executive Director to Execute a Settlement Agreement to Recover Environmental Costs. (**memo enclosed**)
- 8e. Authorization for the Executive Director to Execute a Permanent Conservation Easement to the City of Auburn that Will Convey Two-thirds of an Acre of Port Property for a Third-party Stream Buffer Mitigation Site. (**memo and presentation enclosed**)
- 8f. Authorization for the Executive Director to Sign an Interlocal Agreement (ILA) with Highline Public Schools, Maritime High School, to Support the Work of Instructional Design Plans Demonstrating a Maritime-focused Curriculum. (**memo, interlocal agreement, exhibit A, and presentation enclosed**)
- 8g. Authorization for the Executive Director to Advertise, Award and Execute a Major Public Works Contract and Fund the Construction Phase of the WTCW Roof Replacement Project in the Amount of \$1,915,000, Increasing the total project authorization to-date to \$2,215,000 (CIP #C801104) (**memo, sustainability memo, and presentation enclosed**)
- 8h. Authorization for the Executive Director to Finalize and Sign Port Agreements Under CDC’s COVID-19 Program for Cruise Ships and Amend Leases Relating to Port Cruise Facilities to Incorporate such Port Agreements. (**memo and program instructions enclosed**)

**9. UNFINISHED BUSINESS****10. NEW BUSINESS**

- 10a. PUBLIC HEARING and Introduction – Resolution No. 3800: A Resolution Declaring Surplus and No Longer Needed for Port District Purposes Approximately Two Acres of Port-owned Real Property, Herein Referred to as the 28th Ave Parcels “Parcels” and Located in the City of SeaTac, King County; and Further Authorizing the Transfer of a Portion (Approximately 4,000 Square Feet) of Said Real Property to the Central Puget Sound Transit Authority (Sound Transit) for Development of a Light Rail Elevated Guideway; and Further Authorizing the Conveyance of Permanent Easements to Sound Transit Required for Permanent Construction of the Elevated Guideway. (**memo, draft resolution, and presentation enclosed**)

- 10b. Authorization for the Executive Director to Advertise and Award a Major Works Construction Contract in the amount of \$26,700,000 for the Relocation of Checkpoint 1 at Seattle-Tacoma International Airport, to Include a Project Labor Agreement, and to Use Port Crews for Support Activities, for a Total Estimated Project Cost of \$37,000,000. (CIP #C801093) ([memo](#) and [presentation](#) enclosed)
- 10c. Authorization for the Executive Director to Execute Contracts to Promote International Travel Through SEA, Cruise-oriented Travel Options and Washington State’s Tourism Opportunities in the UK and Europe as a One-year Contract for \$185,000 with Two Additional One-year Options at the Rate of \$185,000 Per Year for a Total Not-to-Exceed \$555,000. ([memo](#) and [presentation](#) enclosed)
- 10d. Proclamation in Recognition of March Women’s History Month (~~no enclosure~~) ([Proclamation](#) issued 3/21)

## 11. PRESENTATIONS AND STAFF REPORTS

- 11a. SEA Stakeholder Advisory Round Table (StART) 2021 Annual Report ([memo](#), [operating procedures](#), [membership](#), [noise action agenda summary](#), [matrix](#), [annual report](#), and [presentation](#) enclosed)
- 11b. SEA Accessibility Program 2022 Update ([memo](#) and [presentation](#) enclosed)
- 11c. 2022 Cruise Season Update ([memo](#) and [presentation](#) enclosed)

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT